

**MINUTES COMMITTEE MEETING
TUESDAY 1st NOVEMBER 2022**

Location: Gunn Inn

Attendants: Brian, Marilyn, Jacqueline, Chris, Verity James, Bryan, Emily, Paula

1.- Apologies

Liz, Colin, Russell, Phil, Stephen F.

Stephen F. might take a while to join the Committee since he has some health issues.

Remains interested to do so, agreed that we will be very happy to welcome him whenever this might be possible.

2.- Welcome to new attendee

Emily joins us and is happy to be a part of the Committee (to be ratified in the upcoming AGM with the rest of the Committee).

Contact details for Emily: xxxxxxxxxx@xxxxx.co.uk, xxxxxxxxxxxx

3.- Minutes from Committee Meeting held on 29.09.22

Approved without any matters arising

4.- Treasurer's report

Balance at bank 20th September 2022 : £4,155.86

Balance at bank 1st November 2022 : £4,155.86

Only non-routine change was expenditure for Small Lotteries Licence > £20

Restricted funds:

£1,010 > 2023 Village Trip funded by Festival on the Green donation

£ 267 > Michael Hargreaves Memorial

£440.23 > Christmas Party Fund

£476.83 > 2nd Defibrillator Fund

At the treasurer's report Brian Wilkinson relays a message by Sharon Hamshere that she is still an authorised signature in the FOH bank account and she would like this to be sorted as soon as possible (as agreed that her signature privileges would be removed after stepping down as Chair). Chris is aware of this and will sort signatures as soon as possible.

5.- Litter picks and monthly walks

Chris is still happy to continue leading litter picks on the first Saturday of the month and walks on the second Sunday of the month. However, he requires that they are advertised more clearly and consistently.

Agreed to not host a walk in November since the date would coincide with Remembrance Sunday. Agreed with new time for walks to start at 11am due to time change, to be revisited in March.

Litterpicks continue at 9.30am with the meeting point being Spice Bistro car park.

Paula to create Facebook events for both litterpicks and walks up to March, then revisit. Also, Paula to think about how to advertise this further.

6.- Scarecrow competition

Results

1st prize: Donnie Darko themed on Woolley Lane (Zoe)

2nd prize: Green Blob in Green Lane (Emily)

3rd prize: Flying witch in Wednesdough Green (Liz and Collin)

Jacqui has written a message to be shared, Paula has the pictures from the judging walk. Winners to be contacted by Paula, prizes to be handed at the next General Meeting to boost attendance. Phil and Paula prepared some laser cut wooden trophies to be handed and some envelopes for the cash. Once winners have been contacted, an announcement to be made on Facebook and website. If winners cannot/do not wish to attend the next GM, prizes to be handed to them.

7.- Update on Defibrillators:

Separate account to be set up for the fundraising efforts to go to and future maintenance costs (pads, electricity bills, batteries). This was decided at the previous meeting, Chris and Paula expressed their disagreement. Voted and agreed, since it's a joint effort with other fundraisers from outside the FOH and this will help with transparency.

Hollingworth Juniors Football Club to make a very generous donation of £
Fundraising event at the Gunn Inn raised £425

Shaz (Post Office) holding an event at the Spice Bistro, expected to raise at least £600
Verity is preparing an application for a grant from the British Heart Foundation that could raise £600

Issues with the location to set it up. The Gun Inn was suggested but there are concerns that if it were to go out of business again (as it has happened several times in recent times) electricity supply would be cut. There is a suggestion by Verity to install it behind the cenotaph. Potential issues with visibility, the cenotaph being listed and the British Heart Foundation requiring that they are installed in buildings. Due to the nature of the grants applied and community efforts requirements it cannot be installed at the Doctor's surgery or in the school. Verity to explore the cenotaph option further and talk with Allan and others involved in the defibrillator efforts to try and see where it could go.

Raised by Verity and agreed on the need for a log and rota for maintenance if FOH is to take care of the 3 defibrillators in the future. This to also be raised with others involved in raising money efforts.

8.- Water Lane Play Area

Options provided by Nicola from the Council have been sent for people to provide feedback (as agreed in July's General Meeting - was supposed to happen in September but was delayed to October)..

Verity is very disappointed that her suggestion of combining playing equipment with exercise

equipment has not been taken into consideration. Highlights the opportunity for the space to become friendly for all ages which would hopefully reduce the possibility of teenagers hanging around after hours and potential antisocial behaviour - main concerns by the nearby neighbours.

Agreed to wait on feedback from the public and if there is none/it is anecdotal to raise this option again with Nicola. Phil to gather feedback received by FOH, Jacqui to gather feedback received directly by the council and bring it to the next meeting.

Emphasis on the land originally donated to the children of Hollingworth and the need to make the space more inviting for it to be used more.

9.- Michael Hargreaves Award

Marilyn proposed Hollingworth Bakery, unanimously approved. Verity to let them know and ask them to join us at the next General Meeting to receive the award.

10.- Remembrance Sunday

Marilyn has sorted the wreath and brought it to the meeting. Price has gone up slightly. Agreed that Chris will lay the wreath on behalf of the Friends of Hollingworth.

11.- Christmas Activities

Santa Sleigh Ride: Phil to lead

- Santa > 'Tank Commander' has agreed to play Santa on both the Xmas children party and the Sleigh rides. He is elderly and sports a long white beard.
- Suit > FOH own 2 Santa suits, these need to be retrieved and dried cleaned. Phil offered to handle this in previous meeting.
- Driver > Paul Booth has offered to drive and he will use his own vehicle
- Trailer > Options: last year trailer, which was kindly lended by a neighbour or Andrea's trailer (stolen last year but apparently was recuperated by the police)
- Kids treats >
- Buckets & volunteers to pass them around > appeal to be made on the Facebook group for volunteers + committee members
- Route to be decided >
- After some discussion it is agreed to do 2 days, 13th and 14th. Chris was most in favour of 3 days (as it used to be done like this), others most in favour of 1 day as was done last year but more structured and maybe timed with scheduled stops for people to be able to come to Santa more. Agreed on 2 days, route to be confirmed.
- Times > 6pm to 8pm
- Music >
- Sound equipment needed to be sorted. Last year it was Phil and Paula's garden speakers.
- Agreement on a need for more upbeat music than last year. Marilyn offers her collection of Xmas CD's.
- Volunteers to decorate and make the sleigh usable at Phil's and Paula's garden > Bryan, Emily, Verity.

CHristmas children's party (from Marilyn, leading)

- Date > 10th December
- Venue > Con club
- Age range > 2 to 11
- Gender neutral gifts, looking at books. Arts supplies suggested as an option. Presents donated last year ranged on price and appeal, aiming to make it more equal. ● £2 per child, each child to bring a maximum of 2 adults along (last year went over capacity)
- 40 children, first come first served on tickets
- Entertainer has been booked, same as last year. It has been requested that she doesn't do a raffle as she did last year, to allow for a raffle to raise some funds. ● Raffle with 4 prizes to be set up. Verity volunteers to sort the prizes ● Marilyn has sorted out food. Last year vegans were catered for, but it was expensive and challenging. This year dietary requirements won't be catered for, people can of course bring their own food.
- Father Xmas to make an appearance.
- 12pm to 2.30pm, entertainer booked from 12 to 2pm. They will arrive at 11am. ● To do: Jill to find out about books by Roy, tickets need to be sorted out. Emily volunteers to make some golden tickets, Paula to ask Shaz if they could be sold at the Post Office (to avoid issues with numbers if sold online and not closely monitored).
- 6 volunteers needed: Madeleine, Sharon, Emily, Liz and Jacqui on board. Announcement to be made on Facebook asking for 2 volunteers to join the team. ● Gift wrapping to take place at Brian and Marilyn's.

Christmas raffle

- Paula to lead
- Marilyn and Brian donating a hamper
- Dates: 1st to 15th of December
- Prizes to be sorted by 1st of December so they can be announced ● Draw and ticket buying to take place online on Facebook, following the model by Sarah last year.
- Verity and Bryan volunteer to help with poster and prize sourcing
- Longendale Councillors to provide a prize again this year.

Christmas Tree Lights Switch On

- Date > Saturday 3rd December at 6pm
- Jacqueline and Verity to meet electrician and council garden person on site to figure out how to proceed to get rid of the current tree, remove current light and sort out new tree and lights.
- Mince pies to be order at the bakery by Verity
- Brass band sorted by Verity
- Mulled wine and hot chocolate
- No lanterns this year

12.- Annual General Meeting

- Due in November December
- Agenda consists of report by the Chair and report by the Treasurer + items submitted in writing to the Secretary in advance. No open items in the agenda on the day. ● Motion to move General Meetings to be held quarterly (allowed by the Constitution) to be

entered on the agenda.

- Date decided: Thursday 1st December
- Current Committee to be confirmed, all agreed to remain in post for 2023.

19. Next General Meeting

Agreed for next GM to be held right after the AGM. They need to be separate meetings but there is no issue holding one after another.

Quiz to be held after the meeting to entertain and hopefully get more bodies. Michael Hargraves award to be handed
Scarecrow competition prizes to be handed

20.- Day trip suggestions

To be brought up at the GM, decision to be made next year.

21.- 237 bus service

Brian W. brings up issues with the 237 bus service.

Stagecoach tried to reduce the route but there was such an uproar that it was agreed they would keep it on til 2025 and then review its viability. The general feeling is that the service is not up to standards and Stagecoach is not providing since they are interested in cutting the route anyway. Examples are single deckers in the morning when it's very busy, busses than don't show up or do so 10min too early so people can't rely on the service for work or school.

Unanimously agreed to build a case to be brought to MP and Greater Manchester Major - meeting to be arranged by Jacqui. Paula to post on Facebook asking for specific times and situations, we need examples and to avoid hear-say.

22.- Green curtain/wall for Hollingworth Primary

Emily brings the proposal to work towards a green wall or curtain for Hollingworth Primary to mitigate the pollution issues causes on children. She has done some solid research about successful cases in Greater Manchester and is already in contact with experts that have done research and pilot programs regarding the type of trees required. Lottery found cannot be applied for unless it's a community organisation.

Unanimously agreed to take this on. Suggestions to contact Action Together and possibility to access some of the section 106 money from the Organ site (building company went bust but it is being taking on by another company, so there should be some money available to spend to better the community).

Jacqui and Emily to take lead on this. Emily already in talks with Mrs Tickle (Headteacher) and the school is very much on board. [Jacqui to investigate with Tameside MBC](#)

23.- Warm rooms request for help and volunteers

We were contacted by Michelle G. Pattinson for help with volunteering setting up a warm room in Hollingworth. She runs the beavers group at the Cannon Street Community Centre and is aiming for 3 or 4 days a week from 9am til 4pm.

Verity and Paula have replied to Michelle that her request would be brought to the committee, also given her contact details for Hazel (Rv at Methodist Church) and Bruce (Rv

at St Mary's) since they were looking into something similar.

Jacqui has been in contact with Sally (sorry, I missed her surname), a NHS nurse setting up warm rooms all around Tameside. There is a suggestion that St Mary's might make more sense as a space for this, since Cannon Street Community Centre is not in great condition at the moment. Jacqui to get details from Sally for them to be passed on to Michelle.

Paula, Marilyn and Brian W. offer themselves as volunteers for a few hours a week.

24.- Next Committee Meeting

Only Xmas business

Tuesday 29th November

At 52-54 Green Lane (Phil and Paula's), 7:15 to 8:15pm. Agenda to be timed per discussion point.

Action points:

Chris >

- New bank account for defib
- Removing Sharon as signature on main bank account
- Arranging for new signatures as per constitution requirements (Paula, Phil and Verity agreed to it in previous meetings).

Paula >

- Facebook events and posts for litter picks and walks + further advertising and communication (done)
- Scarecrow competition winners to be contacted + Facebook post to announce results
- Ask Shaz to sell Xmas party tickets + facebook announcement (done)
- Volunteering requests on FB: 2 people for Xmas party, collectors for Santa's ride.
- Facebook post to ask for 237 bad experiences and problems with service and its impact (done) + collate answers and get them to Jacqui

Phil >

- Website to announce Scarecrow competition winners + Xmas activities
- Newsletter with info for next AGM and GM + XMas activities
- Gather potential feedback received by FOH for the play area options and bring to next meeting
- Santa's ride action list and requests for others to do

Verity >

- Defib coordination: location and future maintenance.
- Communication with Bakery re: Michael Hargraves award & AGM
- 4 presents to be sourced for the Children's party raffle

Jacqui>

- Gather feedback on play area options received by the council and bring to next meeting
- Coordinate with Emily on Green Wall
- 237 bus issues

Emily>

- Golden tickets to be made for Xmas party + spreadsheet to collect info (child age and contact number in case it's needed).

- Lead on Green Wall